



Conditions of Employment

Note: This application will be given every consideration, but its receipt does not imply that the applicant will be employed. At its own expense, this Credit Union may arrange for a surety bond for each of its employees. Employment may be conditioned on the Credit Union's ability to obtain a satisfactory surety bond on the applicant.

- 1. I hereby authorize the investigation of all matters which the Credit Union deems relevant to my qualifications for employment, including all statements made in this application and in any attachments or supporting documents. I authorize you to request and receive such information, and I release from all liability any persons (such as former supervisors) or employers supplying it. I also release iQ Credit Union from all liability which might result from making the investigation.*
- 2. I certify that the facts and information in this application and in any attachments or supporting documents are true and complete to the best of my knowledge. I understand that any falsification, misrepresentation or omission, as well as any misleading statement or omissions may be cause for denial of employment or termination, regardless of when or how discovered.*
- 3. I understand that, if hired, I may resign or be terminated, without cause or notice, at any time, unless otherwise stated in an employment contract. I also understand that the President of the Credit Union is the only person who will ever have the authority to agree to any other terms of employment and/or to enter into such employment contracts and such contracts must be in writing and signed by both parties. Finally, I also understand that unless otherwise stated in an employment contract, the Credit Union may change, withdraw and interpret other policies, (including wages, benefits, hours, and working conditions) as it deems appropriate.*
- 4. I understand that if hired, I will be required to produce documents within one (1) business day of employment that verify my identity and legal authorization to work in the United States.*
- 5. I understand that the Credit Union may request that I work on Saturdays, as well as hours outside of normal business hours if necessary.*
- 6. I authorize the Credit Union to obtain and use a credit report, as well as make inquiries that the Credit Union deems appropriate in connection with my employment application. If employed by the Credit Union, I agree that the Credit Union may obtain and use credit reports, from time-to-time, and make inquiries that the Credit Union deems appropriate in an evaluation for promotion, reassignment, or retention as an employee.*

7. *I understand that I will be required to authorize a background check upon receiving a job offer.*

I have read each of the above statements. I have also reviewed all information I provided in this application and in any attachments or supporting documents. In the event of my employment, I understand that I will receive a copy of the conditions of my employment and will pledge to preserve in confidence any information concerning the business of iQ Credit Union and its customers which come to my knowledge through my position.

I understand that nothing contained in the employment application or in the granting of an interview is intended to create an employment contract between iQ Credit Union and me either for employment or the providing of any benefit. No promises regarding employment have been made to me and I understand that no such promise is binding upon iQ Credit Union unless made in writing by an officer or designated Human Resources Representative of iQ Credit Union. If an employment relationship is established, I understand that I am an employee at will which means that I have the right to terminate my employment at any time, and that iQ Credit Union has the same right to terminate my employment at any time.

iQ Credit Union is an affirmative action and equal opportunity employer. iQ Credit Union considers all applicants for employment without regard to race, color, age, sex, religion, creed, national origin, marital status, sexual orientation, disability, military status or genetic information.